



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: lhoude@rossvalleyfire.org

**ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS AGENDA
Wednesday, June 11, 2025**

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/85962245800>

Or Telephone: +1 669 900 6833 | **Webinar ID:** 859 6224 5800
For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm**
2. Chief Report – Verbal update by Fire Chief Mahoney
3. Open time for public expression: The public is welcome to address the Board at this time on matters not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.

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4. Open Session:

Public Hearing:

In general, the following procedural order applies to public hearing items:

- **Staff Presentation**
- **Board questions**
- **Public Comment - limited to 3 minutes/person**
- **Board discussion/action**

- a. Conduct a Public Hearing in Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment, and Retention Efforts and accept the Annual Report on Staff Vacancies, Recruitment, and Retention Efforts as Required Under AB 2561

Item 4a – Staff Report - Annual Report on Staff Vacancies, Recruitment and Retention Efforts as Required Under AB 2561

Item 4a – Attachment #1 - Text for Assembly Bill No. 2561/Government Code Section 3502.3

- b. Appoint Vice President to the Ross Valley Fire Department Board of Directors for 2025 – Fire Chief Mahoney

Item 4b – Staff Report to Appoint Vice President to the Board for the remainder of 2025

- c. Adopt Resolution 25-06 Updating the Conflict of Interest Code

Item 4c – Staff Report - Updating the Conflict of Interest Code

Item 4c – Attachment #1 - Resolution 18-08 Conflict of Interest Code & Exhibit A Designated Positions

Item 4c – Attachment #2 - Resolution 25-06 Conflict of Interest Code & Exhibit A – Designation Positions

5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

- a) Receive call report and out of jurisdiction report for May

Item 5a(i) – Call Report

Item 5a(ii) – Out of Jurisdiction Report

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- b) Approve Minutes of the May 14, 2025 Board meeting

Item 5b – Minutes May 14, 2025

- c) Acknowledge check register issued during May

Item 5c – Check Register

- d) Receive current budget report

Item 5d – Budget Report

- e) Adopt Resolution 25-07 Approving Budget for FY 2025-26 - Finance Director Jeff Zuba & Fire Chief Mahoney

Item 5e – Staff Report - Adopt Budget for FY 2025-26

Item 5e – Attachment #1 - FY 2025-26 Budget

Item 5e – Attachment #2 - Resolution 25-07

- f) Adopt Resolution 25-08 Appointing a Representative and Alternate to the Marin Emergency Radio Authority Board of Directors - Fire Chief Mahoney

Item 5f – Staff Report - Appoint MERA Representative

Item 5f – Attachment #1 - Resolution 24-06

Item 5f – Attachment #2 - Resolution 25-08

6. Announce Adjournment to Closed Session:

Convene in Closed Session:

a) Conference with Labor Negotiators (Government Code 54957.6)

- i) Agency Designated Representative: Dave Donery
Employee Organization: Ross Valley Fire Chief Officers Association and
The Ross Valley Firefighters Association
Regarding: Labor Negotiations

7. Announce Action in Closed Session, if any.

8. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

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9. Adjourn

The next meeting is scheduled for Wednesday, July 9, 2025, in person at the San Anselmo Town Council Chambers at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

Lauren Houde

s/Lauren Houde, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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